Purpose: To help youth develop life skills and help youth learn skills and information about a specific project.

Responsibilities:
- Plan and prepare for project meetings or workshops, which utilize experiential learning through workshops, field trips, audio/video resources, guest speakers, teaching kits, computers, or other learning tools. Coordinate these activities with the club leader for club level activities or Extension staff for county level activities.
- Encourage youth to use project materials and research based information.
- Be familiar with 4-H rules, policies and guidelines. Adhere to guidelines and due dates for enrollments, registrations, animal ID’s, and entries.
- Involve members in activities which teach life skills; communication, leadership, decision-making, coping with change, developing a positive self-concept, learning how to learn, and record keeping. Encourage youth to share what they have learned with others.
- Inform members of and encourage participation in other 4-H opportunities related to the project, such as county or state workshops, project awards, and leadership activities.
- Participate in appropriate volunteer training.
- Encourage and assist members with record keeping on project work.
- Arrange for appropriate supervision during project activities.
- Communicate with Extension staff about club progress.
- Delegate as many responsibilities as you can to older members, teen leaders, parents, project leaders, club helpers, and others. The more people involved the better.

Qualifications/Skills Needed:
- Successfully pass the North Carolina 4-H Volunteer screening process
- Interest in helping youth and ability to communicate with youth and adults.
- Ability to organize, plan, and coordinate experiential learning experiences.
- Knowledge and skills in specific project area.
- Ability to motivate, direct and evaluate.

Length of Commitment
- One year, renewable annually.
- Meet once or twice per month with club; additional planning time (approximately 2-7 hours per month)

Support:
- Become part of the 4-H team to impact youth in the community
- Satisfaction of working with young people
- Recognition as 4-H volunteer
- Ability to attend project trainings offered through NC State Extension

Responsible to and receives counsel and guidance from:
- Buncombe County 4-H Agent
- 4-H Club Organizational Leader

I have reviewed this role description and accept these responsibilities as presented.

Volunteer Signature: __________________________ Date: ________________

Mentor Signature: __________________________ Date: ________________