4-H Enrollment Form

Name of 4H Group/Unit ___________________________________________ Year: ____________________

Member Name: ______________________________________________________________________________

First                  Middle                   Last

Address: _____________________________________________________________

Street Address       City       State      Zip Code

Phone: (___) ______________________ Email: ________________________________ County: ________________________

Gender*: ___ Male ___ Female Date of Birth: ______________ Grade: __________ School Attending: __________________________________________________________________

Do you Live*: ___ Farm ___ City over 50,000 people
(Choose only one) ___ Town under 10,000 or rural non-farm ___ Suburbs of city over 50,000 people
___ City 10,000-50,000 people ___ Military Installation: __________________

Do you have parent/guardian(s) active in the military? Yes ________ No _________
If yes, circle all that apply: Army Air Force Navy Marines Coast Guard National Guard (Air & Army) Reserves

Ethnic group*: A. Choose One: ___ Hispanic or Latino ___ Non-Hispanic or Latino
B. Choose all that apply:
___ White or Caucasian ___ Asian
___ Black or African American ___ Native Hawaiian or other Pacific Islander
___ American Indian or Alaska Native ___ Other _________________________

Parent or Guardian: __________________________________________________________________________

First                  Middle                   Last

Address: _____________________________________________________________

Street Address       City       State      Zip Code

Phone: (___) ______________________ (____) ___________________________ Email (if applicable)

Area Code Daytime/Cell phone       Area Code Home phone

Additional Parent or Guardian: __________________________________________________________________

First                  Middle                   Last

Address: _____________________________________________________________

Street Address       City       State      Zip Code

Phone: (___) ______________________ (____) ___________________________ Email (if applicable)

Area Code Daytime/Cell phone       Area Code Home phone

1. A parent or guardian should sign below whichever statement you wish to apply to the youth’s involvement in 4H programs.

__________________________________________________ I agree to allow 4-H to take photographs/audio/video of my child for use in 4-H and
other N.C. Cooperative Extension educational, promotional, and/or marketing materials. Neither individual addresses nor telephone
numbers will be published within these materials.

__________________________________________________ I do not wish for 4-H to take photographs of my child for use in 4-H or N.C. Cooperative
extension educational, promotional, or marketing purposes.

2. The enrolling youth is bound by the NC 4-H Code of Conduct and Disciplinary Procedure for 4-H events and activities. The
youth should initial here if he/she has received and reviewed the NC 4-H Code of Conduct and Disciplinary Procedure for 4-H events
and activities. ______________________

* This information is required for all federally assisted programs and is solely used for the purpose of determining compliance with Federal
civil rights laws; your responses will not affect consideration of your application. By providing this information, you will assist us in
assuring that this program is administered in a nondiscriminatory manner.

Office Use Only
4-H Membership # __________
Date Entered __________

Revised 11/13/09

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4-H Code of Conduct and Disciplinary Procedure
North Carolina Cooperative Extension Service
Department of 4-H Youth Development

I. Purpose and Application:

A. The 4-H Code of Conduct is intended to foster a safe environment that is conducive to optimal learning and growth. Toward that end, youth participants are expected to behave in a way that respects the rights and property of others, and that will not disrupt or interfere with 4-H program goals.

B. This 4-H Code of Conduct and Disciplinary Procedure is a condition of participation in any North Carolina 4-H activities or programs.

II. Behaviors Prohibited at 4-H program Activities:

A. Possession, selling, and/or use of alcoholic beverages, tobacco products, and illegal drugs OR being present where individuals are using alcohol, tobacco products and/or any illegal substances

B. Any kind of sexually related physical contact

C. Possession of weapons or firearms (except while participating in a 4-H Shooting Sports Event)

D. Behavior that violates state or local laws

E. Damage to property of others

F. Theft, misuse or abuse of public or personal property

G. Conduct that jeopardizes the safety of self or others

H. Conduct that disrupts or interferes with 4-H programming

I. Leaving a program or facility without permission of parents or 4-H staff (including authorized volunteers)

J. Inappropriate dress, including but not limited to clothing that is sexually suggestive, indecent, or otherwise disruptive to the operations or goals of 4-H. Examples include clothing with negative or hateful language or symbols; see-through blouses, skirts or pants; sagging pants; exposed undergarments; bare midriff shirts; and excessively short or tight garments. Clothing should meet the standards expected in public schools. Specific clothing requirements may be required where appropriate for a particular event

K. Unruly behavior in hotels and public areas, particularly during overnight events. There should be no running in the halls, prank calls, unnecessary noise, excessively late hours, or visiting in rooms of the opposite sex

III. Additional Basis for Disciplinary Action

County or State Extension personnel may impose discipline pursuant to Part IV below in cases of misconduct by current, former, or prospective 4-H participants if, in the judgment of 4-H personnel or their supervisors, the misconduct poses a potential risk to the 4-H program. This includes risks to the safety or well-being of others and risks to the effective functioning or integrity of 4-H. This applies regardless of whether the misconduct occurred during a 4-H activity or in a setting unrelated to 4-H activity.

IV. Disciplinary Procedures:

A. Discipline may be imposed by any 4-H staff or Cooperative Extension Service employee who has oversight responsibility for 4-H activities.

B. Unless immediate action is required, the following procedures must take place before there can be any finding or conclusion of guilt:

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1) the accused participant shall be told the charge (which of the prohibited behaviors listed above he or she is accused of violating), and
2) the accused participant is told what factual evidence supports the charge, and
3) the accused participant has been given a chance to tell his/her side of the story.

C. The 4-H staff person must be satisfied that the participant more likely than not engaged in the prohibited behavior before imposing a sanction.

D. Sanctions may include some or all of the following:
   1) Verbal warning
   2) Notification to parents
   3) Immediate removal from the activity
   4) Being placed on a behavior contract
   5) Referral to local law enforcement and/or juvenile court
   6) Program suspension and/or
   7) Expulsion from program
   8) Other sanctions appropriate to the circumstances, as determined by 4-H.

E. Appeals
   1) Disciplinary action for local or county-level events may be appealed to the County Director and or 4-H Agent. All appeals must in writing and must be received by the County Director and or 4-H Agent within 30 days of the disciplinary action. The County Director and or 4-H Agent or designee shall review the appeal statement, any written response from the decision maker, and may review other relevant information. The County Director and or 4-H Agent shall send a written decision to the appellant, the 4-H staff member who made the initial decision, and Head of the Department of 4-H Youth Development. The County Director and or 4-H Agent's appeal decision shall constitute the final agency action unless the Department Head chooses to exercise further review.

   2) Disciplinary action for regional or state-level events may be appealed to the Head of the Department of 4-H Youth Development, Cooperative Extension Service, Box 7606, NC State University, Raleigh NC 27695-7606; telephone (919) 515-3242. All appeals must in writing and must be received by the Department within 30 days of the disciplinary action. The Department Head or designee shall review the appeal statement, any written response from the decision maker, and may review other relevant information. The Department Head shall send a written decision to the appellant and the 4-H staff member who made the initial decision, and the department Head's appeal decision shall constitute the final agency action.

F. Immediate action situations:
   4-H or Extension staff may take immediate action to remove a participant from an activity and other action as needed, where there is an emergency situation or significant risk of continuing misconduct. In those cases, the immediate action is temporary discipline and the 4-H or Extension staff must arrange for the procedures in parts B, C, D, and E above as soon as possible but in no event longer than seven days from the temporary discipline.

I have read, understand, and agree to abide by the North Carolina 4-H Code of Conduct and Disciplinary Procedures.

____________________________________________________________
4-H Member Signature                                      Date

____________________________________________________________
Parent’s Signature                                      Date
I do _______ or do NOT _______ give permission to North Carolina State University, through its Cooperative Extension program for North Carolina 4-H, and Buncombe County Extension staff, to take photographs and/or record video and/or audio or otherwise record images and likenesses of me and/or my property and to use these for 4-H Youth Development nonprofit educational, promotional, and/or marketing materials. I further consent that my name and identity may be revealed therein or by descriptive text or commentary.

I expressly release North Carolina State University, its agents, employees, licensees and assigns from and any and all claims which I may have for invasion of privacy, right of publicity, defamation, copyright infringement, or any other causes of action arising out of the use, adaptation, reproduction, distribution, broadcast or exhibition of such recordings of my image, voice, or likeness.

I understand this permission is entirely optional, and that participants who do not give permission will remain eligible for 4-H services, benefits, and privileges the same as those who do give permission.

Participant Name (please print): ____________________________________________

Participant Signature: ___________________________ Date: _____________________

If individual is under the age of 18, consent of the legal parent or guardian is needed.

Parent/Guardian signature: ____________________________________________

Parent/Guardian name (please print): ______________________________________
I. Medical Information
Known allergies to foods, drugs, insect stings or bites, etc:____________________________________

Special medical concerns or conditions that event supervisors should know about, including contagious illnesses, epilepsy, asthma, diabetes, previous injuries to bones/joints, etc.: ________________________________

List special dietary needs: ________________________________________________________________

Medications currently being taken (name of medication, dose, and frequency):

____________________________________________________________

Family Physician: Name __________________________________ Phone # (____) ____________

Address________________________________________________________________________

II. Insurance Information

The 4-H program purchases insurance for youth participants for many sponsored events. In some cases, this coverage will not pay for some medical expenses and it may be necessary to bill the family or your insurance company.

Health Insurance Company: ________________________________________________

Health Insurance Policy # : ________________________________________________

Company Address: _________________________________________________________

Phone Company Telephone Number (____)__________________________________

III.

If you are a person with a disability and desire any assistive devices, services or other accommodations to participate in this activity, please contact _________ [name, office] at _________ [phone number/TTY] during business hours of 8 a.m. and 5 p.m. to discuss accommodations at least _________ [hours/days] prior to the activity.

Signatures Acknowledging Parts I, II, and III

Parent's/Guardian's signature:__________________________________________ Date:_____________________

Participant's Signature:__________________________________________ Date:_____________________

Parent/Guardian telephone #: Home _______________________ Work ____________________

Approved as of 3/02/06
IV. Informed Consent

In the event that a participant needs minor medical care from 4-H or more significant medical care from a qualified health care provider, including in rare cases possible hospitalization and/or surgery, the parent/guardian is asked to sign the informed consent form below. In case of serious medical condition, 4-H will make every effort to notify the parents, but the first priority may be providing care to the participant.

Authorization to Consent to Health Care for Minor:

I, _______________________________________, of ________________________ County, am the custodial parent having legal custody of _____________, a minor child, age ________, born ____________________________. I authorize any adult(s) acting as agents (including official volunteers) or employees of the ________________________ 4-H program and in whose care the minor child has been entrusted, to do any acts which may be necessary or proper to provide for the health care of the minor child, including, but not limited to, the power (i) to provide for such health care at any hospital or other institution, or the employing of any physician, dentist, nurse, or other person for such health care, and (ii) to consent to and authorize any health care, including administration of anesthesia, X-ray examination, performance of operations, and other procedures by physicians, dentists, and other medical personnel except the withholding or withdrawal of life sustaining procedures.

This consent shall be effective for one year from the date of the execution.

Custodial Parent Signature: ___________________________ Date ___________________________

STATE OF NORTH CAROLINA
COUNTY OF __________________________

On this _________ day of ________________, 20___, personally appeared before me the said named, ____________________, to me known and known to me to be the person described in and who executed the foregoing instrument and he (or she) acknowledged that he (or she) executed the same and being duly sworn by me, made oath that the statements in the foregoing instrument are true.

My commission expires _____________________________, 20____.

________________________________
Notary Public

________________________________

(Official Seal)

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Must be completed each year by 4-H’er and Parent/Guardian. If health history changes within that year, it is the 4-H’er & Parent/Guardian’s responsibility for updating information.

Approved as of 3/02/06